

Lp.	Nazwa przedmiotu	Godz. m	ECTS	w./konw.	ćw.	zaj. kształt. um. /prakt./inne	sem	egz/zal	I rok				II rok			
									1 sem		2 sem.		3 sem.		4 sem.	
									w.	ćw.	w.	ćw.	w.	ćw.	w.	ćw.
<b>Moduł I - Ogólnouczelniany</b>																
1	Administration Foreign Language	15	2		15			z.o.							15	
2	Elective course: a) Cultural Conditions of the Economy b) Cultural Conditions of the Public Sphere	12	2	12				z.o.					12			
3	Elective course: a) Ethical Dilemmas in Public Life b) Culture of the Polish Language in Administration	18	3	9	9			z.o.		9	9					
<b>Razem:</b>		<b>45</b>	<b>7</b>	<b>21</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>9</b>	<b>12</b>	<b>0</b>	<b>15</b>	
<b>Moduł II - Ustrojowy</b>																
4	State's Political System	18	2	9		9		z.o.	9	9						
5	The State Authorities of Supervision and Control	24	2	12		12		z.o.	12	12						
6	The Constitutional and Administrative Thought	18	2	9		9		z.o.	9	9						
<b>Razem:</b>		<b>60</b>	<b>6</b>	<b>30</b>	<b>0</b>	<b>30</b>	<b>0</b>		<b>30</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Moduł III - Prawny</b>																
7	Competition Law	24	1	12		12		z.o.						12	12	
8	Pleadings in Civil Proceedings	21	2			21		z.o.					21			
9	Law of the Trade Companies	21	2	9		12		z.o.	9	12						
10	Administrative Judicial Proceedings	36	4	18		18		1	18	18						
<b>Razem:</b>		<b>102</b>	<b>9</b>	<b>39</b>	<b>0</b>	<b>63</b>	<b>0</b>		<b>27</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>12</b>	
<b>Moduł IV - Administracyjno-społeczny</b>																
11	Human Resource Management	27	3	9		18		1	9	18						
12	Administrative Business Basics	30	3	9		21		z.o.	9	21						
13	Social Policy and Social Insurance	24	3	12		12		2			12	12				
14	Communication in Public Institutions	12	1			12		z.o.				12				
15	Public Orders	24	3	12		12		2			12	12				
16	Methods of Sociological and Economic Research in Administration	21	2	9		12		z.o.			9	12				
17	Preparation of the EU Funded Projects	18	1			18		z.o.						18		
<b>Razem:</b>		<b>156</b>	<b>16</b>	<b>51</b>	<b>0</b>	<b>105</b>	<b>0</b>		<b>18</b>	<b>39</b>	<b>33</b>	<b>48</b>	<b>0</b>	<b>18</b>	<b>0</b>	
<b>Moduł V (Specjalność) - Finanse i podatki</b>																
18	Public Finance System	24	3	12		12		z.o.	12	12						
19	Banks and bank law	21	3	9		12		z.o.					9	12		
20	Tax Procedure	21	2	9		12		z.o.						9	12	
21	Basics of Accounting	21	3			21		z.o.			21					
22	Taxation of Natural Persons	21	3	9		12		z.o.					9	12		
23	Taxation of Entrepreneurs	24	2	12		12		z.o.			12	12				
24	Taxes in Local Government Units	9	1	9				z.o.						9		
25	Criminal Fiscal Law	12	2	12				z.o.			12					
26	Budget Law of Local Government Units	21	3	9		12		z.o.					9	12		
<b>Razem:</b>		<b>174</b>	<b>22</b>	<b>81</b>	<b>0</b>	<b>93</b>	<b>0</b>		<b>12</b>	<b>12</b>	<b>24</b>	<b>33</b>	<b>27</b>	<b>36</b>	<b>18</b>	
<b>Moduł VI - Przedmioty doskonalenia zawodowego (do wyboru)</b>																
27	a) Budget Accounting b) Tax Accounting	24	3	12	12			z.o.					12	12		
28	a) International Financial Reporting Standards b) Basic EU Freedoms	21	3	9		12		2		9	12					
29	a) Administrative and Tax Law Interpretation Methods b) Special Proceedings in Administration	18	3	9		9		1	9	9						
30	a) Real Estate Management b) Administrative Basics of Construction Law	18	2	9		9		3						9	9	
31	a) Family and Juvenile Law b) Juvenile Law	18	2	18				z.o.					18			
32	a) Digitization of Tax Obligations b) Customs and Tax Control	21	3	9		12		3					9	12		
<b>Razem:</b>		<b>120</b>	<b>16</b>	<b>66</b>	<b>12</b>	<b>42</b>	<b>0</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>12</b>	<b>39</b>	<b>24</b>	<b>9</b>	
<b>Moduł VII - Praca magisterska i egzamin dyplomowy</b>																
33	Diploma Seminar I	21	2			21		z.o.				21				
34	Diploma Seminar II	21	2			21		z.o.					21			
35	Diploma Seminar III	21	2			21		z.o.						21		
36	Preparation of the Thesis and to the Final Exam			20				4								
<b>Razem:</b>		<b>63</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>63</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>21</b>	<b>0</b>	
<b>Moduł VIII - Praktyka zawodowa</b>																
37	Student Internship I	90	6			90		z.o.		90						
38	Student Internship II	300	6			300		z.o.			300					
39	Student Internship III	90	6			90		z.o.					90			
<b>Razem:</b>		<b>480</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>480</b>	<b>0</b>		<b>0</b>	<b>90</b>	<b>300</b>	<b>90</b>	<b>0</b>	<b>21</b>	<b>0</b>	
<b>Ogółem (bez praktyk):</b>		<b>720</b>	<b>102</b>	<b>288</b>	<b>36</b>	<b>333</b>	<b>90</b>		<b>96</b>	<b>120</b>	<b>75</b>	<b>123</b>	<b>120</b>	<b>135</b>	<b>60</b>	
<b>Ogółem (z praktykami):</b>		<b>1200</b>	<b>120</b>	<b>288</b>	<b>36</b>	<b>813</b>	<b>90</b>		<b>96</b>	<b>210</b>	<b>75</b>	<b>423</b>	<b>120</b>	<b>295</b>	<b>60</b>	